

Typical process of creating a Registered Student Organization (or club) with your University

Some schools already have established esports clubs, and a lot of the Rocket League groups in the CCA are a branch off that. Others are standalone Rocket League clubs.

Here we will give you some basic instructions on how to create a Registered Student Organization (RSO) with your respective University. These instructions aren't how every school does it, but we've found that the processes for most are very similar. So here we go...

1) **Create a Name** – This is an obvious first step, but you'll have to make a name for yourself in order to be listed with the school. Some examples are: Rocket League at IUB, Purdue Rocket League Club, or A-State Rocket League.

2) **Website** – some schools want you to have a website, although it isn't always necessary. The easiest thing to do here is to make a Facebook group and have your members join. That's a goo way to advertise also.

3) **Officers** – typically the school will want you to have some officers in place, President, Vice President, etc. Mainly they just want to know around how many people you'll be starting out with. This also instills some leadership and gives members roles on what they will be doing inside the club.

4) **Find an advisor** – every student organization has to have one full-time faculty member to serve as an advisor to the club. There's always that one cool teacher in each department, maybe they'd be happy to be an advisor to your video game club. Just ask around, you'll be sure to find someone willing to do so!

5) **Write a constitution** – some schools need these, others don't. So if you need to write one up, don't be taken aback by the fact you have to write a constitution. All it really aims for is to have what your club will stand for, how things will be run, and basically all the happenings in-between so your school knows you have a solid foundation on which to build your club. If a constitution is needed, your school should provide the guidelines to write one how they would need it.

6) **Fill out the registration form** – the final step is the accumulation of all the above parts. You have all the information you need, now you just need to find the RSO form on your school's website, or get it from the RSO department. You'll turn this back in to them, and await approval on your newfound club!

*These steps aren't necessarily going to be the exact steps for every school in the U.S. Most schools all have similar steps to these, but ultimately it's up to the club president to find the best and easiest way to set up a registered club with the school. Good luck!